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2. In no event shall YBL or any of its contractors or employees be liable for any damages whatsoever, including direct, special, indirect or consequential damages, resulting from or in connection with the access to or use of this Site or the use and dissemination of information contained therein.
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5. The products and services mentioned in this Site are at all times subject to YBL's Terms and Conditions of Carriage and/or other relevant conditions.
6. YBL's products and services may not (readily) be available in every state.
7. Whilst YBL makes all reasonable attempts to exclude viruses from this Site, it cannot ensure such exclusion and no liability is accepted for viruses. Thus, you are recommended to take all appropriate safeguards before downloading information from this Site.
8. You agree to neither disturb the normal operation of this Site nor infringe the integrity of this Site by hacking, altering the information contained in this Site, prevent or limit access to this Site to other users, or otherwise.
9. All data provided by you to YBL will be considered as confidential information and will not be disclosed by YBL to any third party except as may be required for the provision of the YBL services.

## **:: Privacy Policy & PDPA**

Pursuant to the Personal Data Protection Act 2010 ("PDPA"), YBL International Sdn Bhd ("YBL") is mindful and committed to the protection of your personal information and your privacy.

### **Collection of Personal Information**

In order for us to provide you with our Services and to operate in an efficient and effective manner, we may need to collect relevant personal information from you either manually or through digital system. The personal information collected by us may be in the form of but is not limited to name, identity card number, address, bank account details, telephone number, credit card details, business details or any other information stipulated by the PDPA.

### **Purposes of Processing**

YBL processes your personal data only for specific and limited purposes.

You agree that all personal data collected and/or processed by YBL may include but not be limited to the following purposes:

- For making report;
- For delivery/collection services;
- For tracking & tracing purposes;
- For responding to enquiry;
- For the process of any Scope of Work stipulated in the Service Agreement;
- For all other purposes incidental and associated with any of the above.

**Disclosure to Third Parties**

YBL may disclose your personal data to our affiliates or third parties that perform services on YBL's behalf and in doing so we will comply with all applicable laws, regulations and industry standards.

**Acceptance of The Policy**

You are given notice the Services are rendered after accepting or/and expressly consenting to the terms of this Privacy Policy.

By so your acceptance of the term of this Privacy Policy, you shall be deemed to have expressly consented to the processing of your personal data by YBL or any of its authorized agents, employees, partners and/or contractors for purposes as outlined.

**Withdrawal of Consent**

Notwithstanding anything to the contrary, you may at any time withdraw your consent to YBL processing any personal data of yours or to any part or portion of the same by sending to YBL at the address set out below a written notice of withdrawal and within the period prescribed under the PDPA. YBL shall take all necessary measures to give effect to your withdrawal of consent, to the extent that such withdrawal does not conflict with any of YBL's other legal obligations.

**Correction of Personal Data**

You may at any time make a written request to YBL to correct any personal data of yours that is inaccurate, incomplete, misleading or out-of-date and YBL shall, upon receipt of your written request for correction(s), take all necessary measures to give effect to such correction(s).

Please direct any requests to withdraw consent or to request access and/or correction to any Personal Data as follows:

**Customer Service**

Email: courier2u@yblinternational.com.my

Tel: 03-22881822

By publishing this policy in this website, we shall deem our customers and/or clients have already been notified.

**:: Safety and Health Policy Statement**

Safety and health in YBL must be a part of every operation. Without question, it is every employee's responsibility at all levels.

YBL will maintain a safety and health program conforming to the best practices of organizations of this type. To be successful, such a program must embody the proper attitudes toward injury and illness prevention on the part of supervisors and employees. It also requires cooperation in all safety and health matters, not only between supervisors and employees, but also between employees and their co-workers. Only through such a cooperative effort can an effective safety and health program be established and preserved.

The safety and health of every employee is a high priority. Management accepts responsibility for providing a safe working environment and employees are expected to take responsibility for performing work in accordance with safe standards and practices. Safety and health will only be achieved through teamwork. Everyone must join together in promoting safety and health and taking every reasonable measure to assure safe working conditions in the company.